

Checklist

Forklift Safety

Name of Inspector: _____

Date Conducted: _____

Pre-Shift Inspection	YES	NO
Are the brakes, steering, and horn working properly?		
Are the tires in good condition and properly inflated?		
Is the hydraulic system functioning properly?		
Are the forks, chains, and attachments free of damage or cracks?		
Is the operator's manual on board and readily accessible?		
Load Capacity and Stability	YES	NO

Is the load within the forklift's rated capacity?		
Is the load properly centered on the forks?		
Is the load stable and properly secured?		
Visibility and Clearance	YES	NO
Is the operator's view of the forks and load unobstructed?		
Is the overhead clearance adequate for the forklift and load?		
Is there adequate clearance between the forklift and other objects or equipment?		
Operating Environment	YES	NO
Is the area free of tripping hazards and obstructions?		
Are there any floor or surface hazards, such as uneven or slippery surfaces?		
Is there adequate lighting in the area?		
Operator Safety	YES	NO
Is the operator wearing the appropriate PPE, including a hard hat and safety shoes?		

Is the operator properly trained and authorized to operate the forklift?		
Is the operator seatbelt properly fastened?		

Comments/Remarks:

Inspector's Printed Name and Signature: