

Checklist

Housekeeping

Bedrooms	
Change bed linens and pillowcases.	•
Dust all surfaces, including furniture, lamps, and decor.	•
Vacuum or sweep floors.	•
Empty trash and replace liners.	•
Check and restock any necessary amenities, such as towels or toiletries.	•
Bathrooms	
Clean and sanitize all surfaces, including sinks, toilets, and showers/bathtubs.	•
Clean and polish any mirrors.	•

Sweep or mop floors.	•
Empty trash and replace liners.	•
Check and restock any necessary amenities, such as toilet paper or soap.	•
Living Areas	
Dust all surfaces, including furniture, lamps, and decor.	•
Vacuum or sweep floors.	•
Clean any windows or glass surfaces.	•
Arrange any furniture or decor as needed.	•
Empty trash and replace liners.	•
Kitchen	
Clean and sanitize all surfaces, including countertops, appliances, and sinks.	•
Clean any dishes or cookware.	•
Sweep or mop floors.	•

Empty trash and replace liners.	•
Check/restock any necessary amenities, such as dish soap or paper towels.	•
Other Areas	
Dust or clean any other surfaces or areas, such as hallways or stairways.	•
Vacuum or sweep floors.	•
Empty trash and replace liners.	•
Check and restock any necessary amenities.	•