

Checklist

Warehouse Safety

Name of Inspector: _____

Date Conducted: _____

| General Safety | YES | NO |
|------------------------------------------------------------------------------------|-----|----|
| Are emergency exits and evacuation routes clearly marked and unobstructed? | | |
| Is there adequate lighting and ventilation in the warehouse? | | |
| Are walkways, floors, and stairs free of tripping hazards and properly maintained? | | |
| Are fire extinguishers readily available and properly maintained? | | |
| Are proper first aid kits and supplies available? | | |
| Are employees trained on emergency response procedures? | | |
| Material Handling | YES | NO |

| | | |
|------------------------------------------------------------------------------------------|------------|-----------|
| Are proper lifting techniques being used to prevent back injuries? | | |
| Are proper lifting equipment and aids available and being used when necessary? | | |
| Are aisles and walkways kept clear of materials and equipment? | | |
| Are loads properly stacked and secured to prevent tipping or falling? | | |
| Are proper procedures in place for handling hazardous materials? | | |
| Forklift and Powered Industrial Trucks | YES | NO |
| Are forklift and PIT operators properly trained and authorized to operate the equipment? | | |
| Are pre-shift inspections being performed on the equipment? | | |
| Are the brakes, steering, and horn working properly? | | |
| Are the tires in good condition and properly inflated? | | |
| Is the hydraulic system functioning properly? | | |
| Is the load capacity and stability being properly managed? | | |
| Are operator safety features, such as seatbelts, being used? | | |

| Storage and Racking | YES | NO |
|-----------------------------------------------------------------------------------|-----|----|
| Are storage racks properly anchored and secured? | | |
| Are racks properly loaded and not overloaded? | | |
| Are racks free of damage or defects? | | |
| Are heavy items stored on the lower shelves and lighter items on higher shelves? | | |
| Are there proper signage and labeling for storage areas? | | |
| Electrical Safety | YES | NO |
| Are electrical panels and equipment properly labeled and maintained? | | |
| Are electrical cords and plugs in good condition? | | |
| Are GFCIs (ground fault circuit interrupters) installed in wet or outdoor areas? | | |
| Are electrical outlets and switches properly covered? | | |
| Are proper lockout/tagout procedures in place for servicing electrical equipment? | | |

Comments/Remarks:

Inspector's Printed Name and Signature: